RESIDENT PRE-MOVE OUT CHECKLIST  Address:  Progr	ess		
Re	sidential		
Maximize your refund by following these easy steps			
EXTERIOR:	YES	NO	N/A
Remove all dead foliage/ debris yard (including furniture/décor).			
Trim grass and bushes in yard, (replace dead spots with fresh sod as needed).			
Freshen all mulch			
Pressure wash exterior façade and all flats (including, lanais, driveways, walkways).	V=0		
NTERIOR:	YES	NO	N/A
Carpets to be professionally cleaned (retain receipt for documentation)			
Replace all burnt out light bulbs as needed throughout.  Check that all smoke detectors are present and operational and replace batteries where needed			
GENERAL CLEANING FOR ALL ROOMS:	YES	NO	NI/
	YES	NO	N/A
Remove all debris (including furniture/décor)  Dust all light fixtures, air vents, blinds and remove cob webs as needed.			
Remove all nails, screws, anchors, curtain rods and mounts.			
Clean all windows, (including frames and sills) and replace damaged window blinds.			
Dust/wipe down baseboards and trim.			
Sweep/mop or vacuum flooring.			
(ITCHEN:	YES	NO	N/A
Remove all debris (including furniture/décor)			,-
Dust all light fixtures, air vents, blinds and remove cob webs as needed.			
Remove all nails, screws, anchors, curtain rods and mounts.			
Clean all windows, (including frames and sills) and replace damaged window blinds.			
Dust/wipe down baseboards and trim.			
Sweep/mop or vacuum flooring.			
Cabinets drawers and shelves wiped out.			
Countertops wipe down and clean.			
Refrigerator; remove perishables, wipe down shelves and drawers.			
Range; wipe down top, clean oven interior and replace drip pans as needed.			
Microwave; Wipe down and clean interior and exterior			
Clean all sinks			
DINING ROOM:	YES	NO	N/
Remove all debris (including furniture/décor)			
Dust all light fixtures, air vents, blinds and remove cob webs as needed.			
Remove all nails, screws, anchors, curtain rods and mounts.			
Clean all windows, (including frames and sills) and replace damaged window blinds.			
Dust/wipe down baseboards and trim.			
Sweep/mop or vacuum flooring.	VEC	110	
BONUS ROOM:	YES	NO	N/
Remove all debris (including furniture/décor)			
Dust all light fixtures, air vents, blinds and remove cob webs as needed.			
Remove all nails, screws, anchors, curtain rods and mounts.  Clean all windows, (including frames and sills) and replace damaged window blinds.			
Dust/wipe down baseboards and trim.			
Sweep/mop or vacuum flooring.			
BEDROOM:	YES	NO	N/
MBR BR1 BR2 BR3 BR4 BR5 Notes:	ILS	NO	14/
Remove all debris (including furniture/décor)			
Dust all light fixtures, air vents, blinds and remove cob webs as needed.			
Remove all nails, screws, anchors, curtain rods and mounts.			
Clean all windows, (including frames and sills) and replace damaged window blinds.			
Dust/wipe down baseboards and trim.		+	
Dust/wipe down baseboards and trim. Sweep/mop or vacuum flooring.			

Remove all debris (including furniture/décor)				
Dust all light fixtures, air vents, blinds and remove cob webs as needed.				
Remove all nails, screws, anchors, curtain rods and mounts.				
Clean all windows, (including frames and sills) and replace damaged window blinds.				
Dust/wipe down baseboards and trim.				
Sweep/mop or vacuum flooring.				
Cabinets; wipe down drawers and shelves.				
Countertops; wipe down and clean.				
Clean all sinks, toilets, showers and tubs (including glass enclosures)				
Remove shower curtains and leave rod behind.				
LAUNDRY:	YES	NO	N/A	
Remove all debris (including furniture/décor)				
Dust all light fixtures, air vents, blinds and remove cob webs as needed.				
Remove all nails, screws, anchors, curtain rods and mounts.				
Clean all windows, (including frames and sills) and replace damaged window blinds.				
Dust/wipe down baseboards and trim.				
Sweep/mop or vacuum flooring.				
Cabinets; wipe down drawers and shelving.				
Countertops; wipe down and clean.				
GARAGE:	YES	NO	N/A	
Remove all debris (including furniture/décor)				
Dust all light fixtures, air vents, blinds and remove cob webs as needed.				
Remove all nails, screws, anchors, curtain rods and mounts.				
Clean all windows, (including frames and sills) and replace damaged window blinds.				
Sweep out concrete flooring.				
LANAI/PATIO	YES	NO	N/A	
Remove all debris (including furniture/décor)				
Dust all light fixtures, ceiling fans and remove all cob webs.				
Sweep floor and hose off when possible.				
By Signing, I hereby declare that I have received the Move Out Checklist and all aspects have been covered and or questions answered pertaining to the standards and expectations that I am obligated to meet under the terms of my Lease Agreement. I also understand that all responsibilities and obligations may not be covered under this reference sheet.				
Resident Signature: Make Ready Supervisor Signature:				
Date: Date:				