



FAQs: Lease Application



Progress
Residential

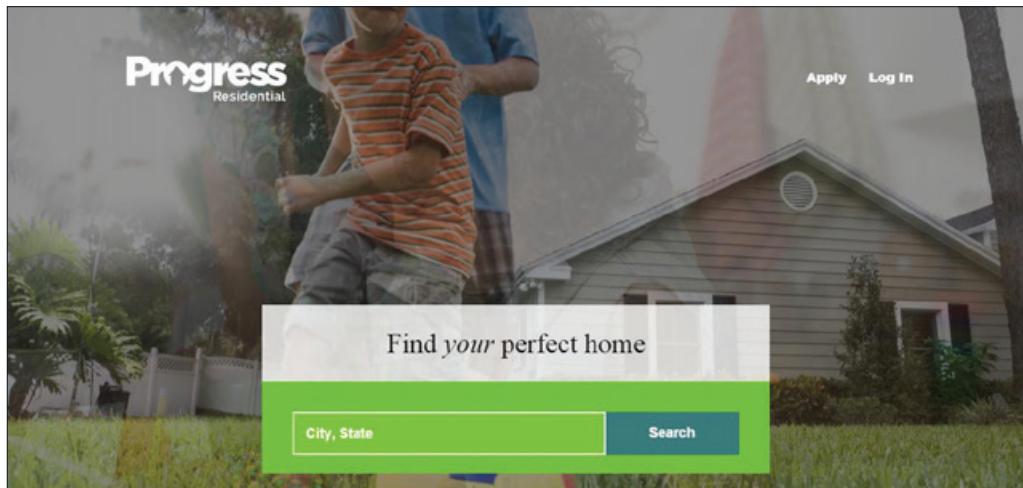
RENTPROGRESS.COM

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1. Locate the Website

- 1.1 Go to www.RentProgress.com



2. Search for Homes

Search for an available home by entering the City and/or State and clicking **Search**.

3. Apply

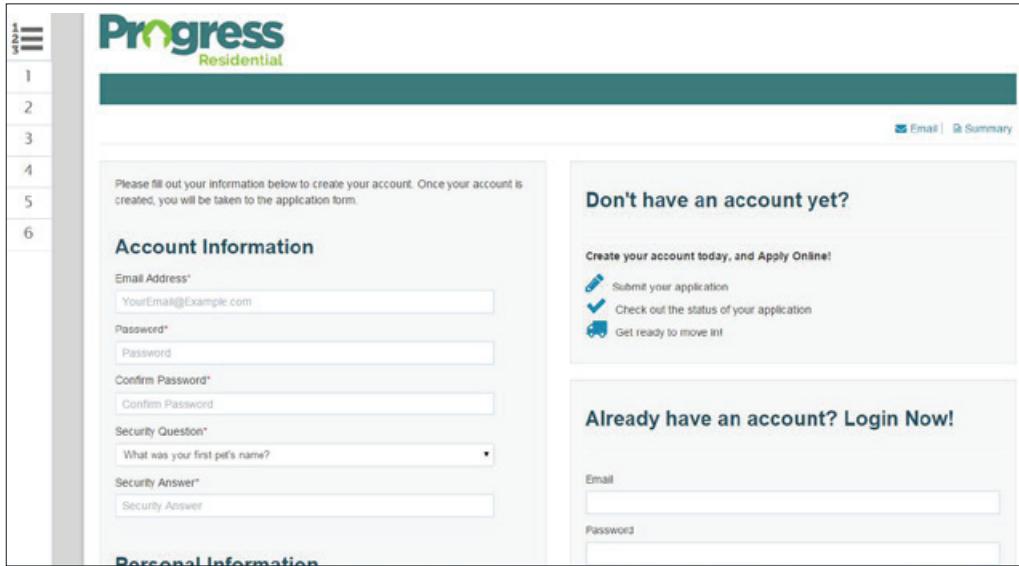
Click the **Apply Now** button. The Application page will open, enter the applicable **Basic Lease Information** and click **Start Application** button.

Basic Lease Information	
Move-In Date:	7/6/2015
Lease Term:	12
Rent:	\$975.00
Tax (2.20%):	\$21.45
Net Rent:	\$996.45

3.1 Create an Account

Next you will be prompted to create an account if you aren't an existing user. If you are an existing user, enter your login information.

Note: if you have ever registered for an account through Rentcafe.com it will remain in the system, so you do not have to create a new account.



Please fill out your information below to create your account. Once your account is created, you will be taken to the application form.

Account Information

Email Address*
YourEmail@example.com

Password*
Password

Confirm Password*
Confirm Password

Security Question*
What was your first pet's name?

Security Answer*
Security Answer

Personal Information

Don't have an account yet?

Create your account today, and Apply Online!

- Submit your application
- Check out the status of your application
- Get ready to move in!

Already have an account? Login Now!

Email

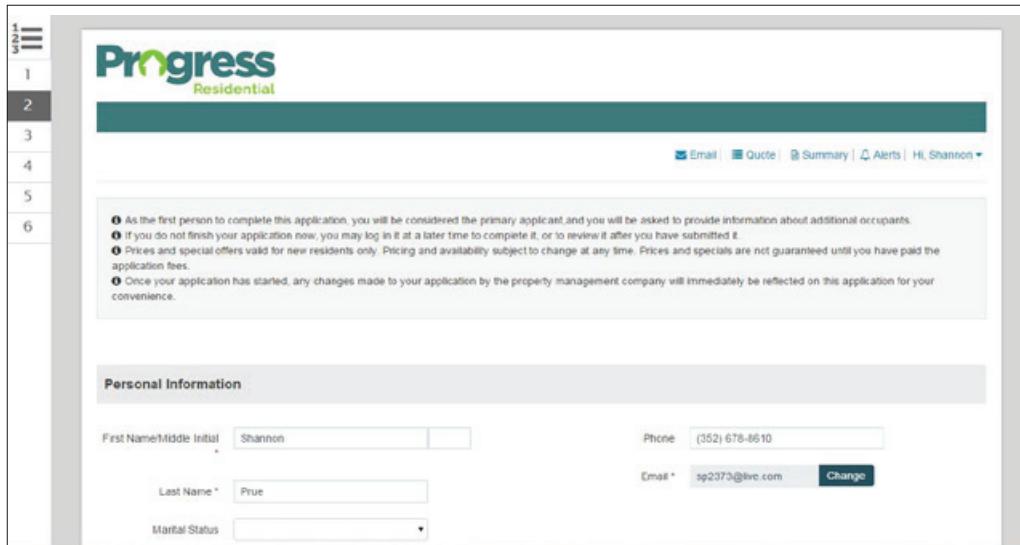
Password

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3.2 Complete Application

Once logged in, the next portion of the Application process will appear, complete the applicable information.

Note: You must complete all Required Fields (*) before you can continue.



As the first person to complete this application, you will be considered the primary applicant and you will be asked to provide information about additional occupants.

If you do not finish your application now, you may log in at a later time to complete it, or to review it after you have submitted it.

Prices and special offers valid for new residents only. Pricing and availability subject to change at any time. Prices and specials are not guaranteed until you have paid the application fees.

Once your application has started, any changes made to your application by the property management company will immediately be reflected on this application for your convenience.

Personal Information

First Name/Middle Initial: Shannon

Last Name: Prue

Phone: (352) 678-8610

Email: sp2373@live.com

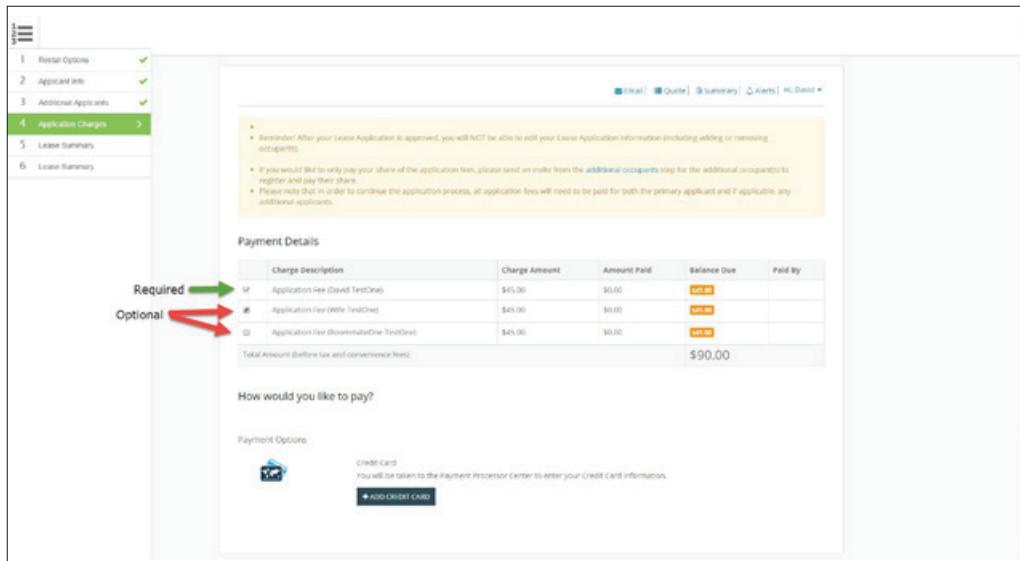
Marital Status:

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3.3 Make a Payment

Review the Charges and check the box of the charges you wish to pay, click **Add Credit Card**.

Note: Roommates are responsible to register with RentCafé to pay their application fee and Holding Fee if the main applicant does not pay for them. For that to happen, the main applicant must invite the roommate from the prior screen.



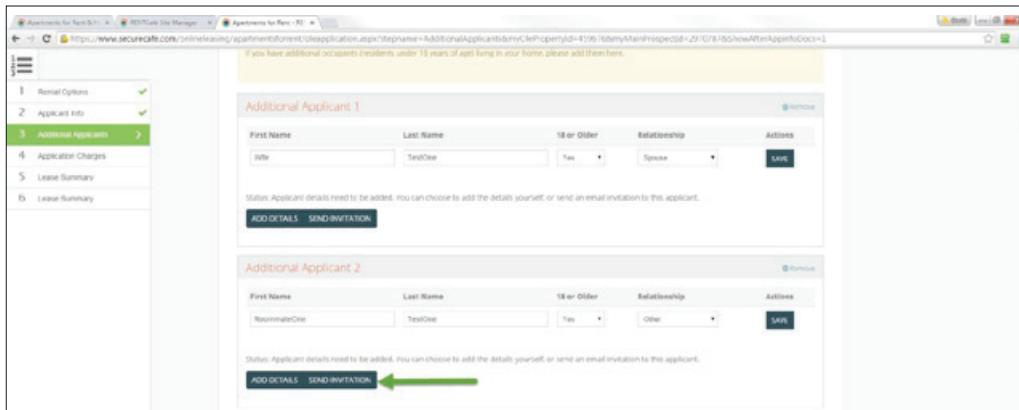
The screenshot shows the 'Application Charges' section of the RentCafé software. On the left, a vertical menu lists steps 1 through 6. Step 4, 'Application Charges', is selected and expanded, showing a sub-section for 'Payment Details'. This section contains a table with three rows of charges:

Charge Description	Charge Amount	Amount Paid	Balance Due	Paid By
<input checked="" type="checkbox"/> Application Fee (David TestOne)	\$45.00	\$0.00	\$45.00	
<input checked="" type="checkbox"/> Application Fee (Wife TestOne)	\$45.00	\$0.00	\$45.00	
<input type="checkbox"/> Application Fee (RoommateOne TestOne)	\$45.00	\$0.00	\$45.00	

Below the table, a note states: 'Total Amount (before tax and convenience fees) \$90.00'. The 'How would you like to pay?' section is visible at the bottom.

3.4 Invite Roommate to Pay

From the Additional Applicants tab, click Send Invitation.



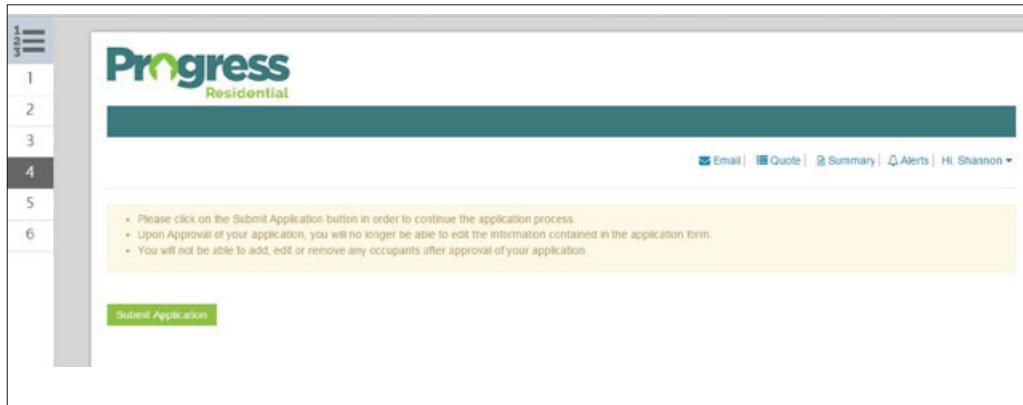
The screenshot shows the 'Additional Applicants' section of the RentCafé software. The left sidebar shows steps 1 through 6, with step 3, 'Additional Applicants', selected. The main area displays two entries:

First Name	Last Name	18 or Older	Relationship	Actions
note	TestOne	Yes	Spouse	<input type="button" value="Edit"/>
RoommateOne	TestOne	Yes	Other	<input type="button" value="Edit"/>

Below each entry is a note: 'Status: Applicant details need to be added. You can choose to add the details yourself, or send an email invitation to this applicant.' At the bottom of the list is a 'SEND INVITATION' button, which is highlighted with a green arrow.

3.4 Submit the Application

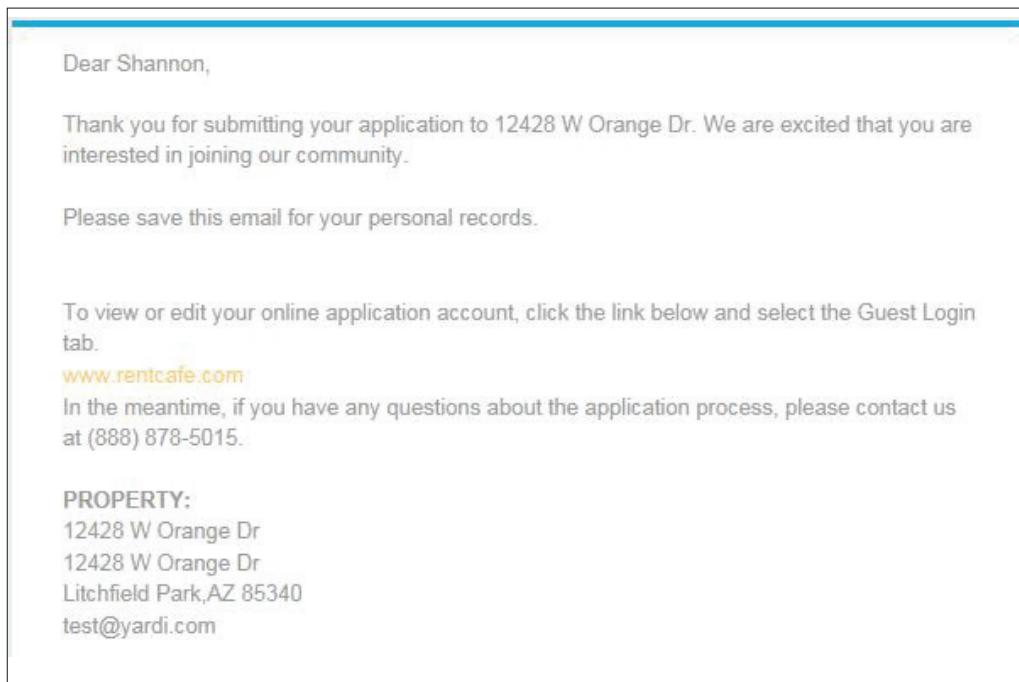
Once the application has been filled out in its entirety you will receive the notification below and the Submit Application button is available. Click Submit Application.



The screenshot shows a web-based application interface for Progress Residential. On the left, there is a vertical navigation menu with items 1 through 6. The main header says 'Progress Residential'. On the right, there is a toolbar with icons for Email, Quote, Summary, Alerts, and a user profile. A message box contains the following text: 'Please click on the Submit Application button in order to continue the application process. Upon Approval of your application, you will no longer be able to edit the information contained in the application form. You will not be able to add, edit or remove any occupants after approval of your application.' Below this message is a green 'Submit Application' button.

3.5 Confirmation

Once the application is received a confirmation email will be sent to the registered email address.



Dear Shannon,

Thank you for submitting your application to 12428 W Orange Dr. We are excited that you are interested in joining our community.

Please save this email for your personal records.

To view or edit your online application account, click the link below and select the Guest Login tab.

www.rentcafe.com

In the meantime, if you have any questions about the application process, please contact us at (888) 878-5015.

PROPERTY:
12428 W Orange Dr
12428 W Orange Dr
Litchfield Park, AZ 85340
test@yardi.com